

Child Development Center on Herlong

Conduct and Discipline Process

Discipline is a balance of love and control. Discipline and order are necessary to the traditional educational process. Our faculty strives to provide love and special attention to each student. The Child Development Center administers love and understanding. Love is the basis for all discipline. Our aim is not only to bring each child to his/her full potential academically, but also teach the meaning of good character and responsibility.

Based on the belief that children will flourish in an atmosphere of positive, non-violent interaction between adults and peers, this facility will practice the following discipline and behavior management policy:

WE DO:

- *Praise, reward and encourage your child
- *Model appropriate behavior
- *Listen to your child
- *Provide alternatives for inappropriate behavior
- *Provide child with natural and logical consequences for his/her behavior
- *Treat your student with respect as to their needs, desires, and feelings
- *Redirect (as needed for each age group)
Time out (age appropriate)
- *Go to your child quietly and talk to them if they are having a problem

WE DO NOT:

- *Physically punish your child
- *Verbally abuse/yell at your child
- *Deny food or rest as punishment
- *Leave your child alone, unattended or, without supervision
- *Criticize or belittle children, parents, families, or ethnic group



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STUDENTS ARE EXPECTED TO:

- *Respect Authority
- *Respect Others
- *Respect property of others
- *Not run in hallway or building
- *Help maintain the building and all Center equipment and materials
- *Not play during rest time
- *Not bring music, videos, and toys to school without prior approval from your student's teacher
- *Be courteous and polite to other students and teachers
- *Keep hands, feet, and other objects to yourself
- *Not use profanity
- *Obey classroom rules

DISCIPLINE CONSEQUENCES:

- *Warning
- *Time out
- *Note to parents
- *Parent will be called
- *Parent/Teacher conference

Should a discipline problem arise, parents will be contacted and asked to work with teacher/director to deal with the problem in a positive manner. The director reserves the right to dismiss a child if after a Teacher/Director/Parent conference there seems to be a point at which the Center can no longer meet the needs of your child. Damage to property or facility will not be tolerated. Parents/Students are responsible for the cost of any damages.



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BITING POLICY:

The teachers, parents, and staff at CDC acknowledge that biting is a behavior that is not uncommon among young children and there are various reasons why children bite others. In most cases, biters cease the biting as their language skills increase.

Incidents of biting will be handled individually, on case to case basis. The following guidelines will be employed in the event of a child biting another, him/herself, or adult:

*Comfort will be given to the bitten child. An ice pack will be applied to the site.

*The biter will be relocated (redirected)

*Parents will be notified of their child's involvement in the biting incident. The identity of the other child involved will not be disclosed.

*An incident report will be completed.

*In a situation where biting incidents continue, a parent/director conference will be set up, to work out a solution.

In the event of severe daily incidents of biting, despite all efforts to deter biting, the child may be dismissed from the program.

Signature:

Date:

